

Template for Request of Overpayment of Firm Application Exam Fee

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**Request of Overpayment
of Firm Application Exam
Fee
Section 232**

**U.S. Department of Housing
and Urban Development**
Office of Healthcare Programs

OMB Approval No. 9999-9999
(exp. mm/dd/yyyy)

Public reporting burden for this collection of information is estimated to average 0.5 hours. This includes the time for collecting, reviewing, and reporting the data. The information is being collected to obtain the supportive documentation which must be submitted to HUD for approval, and is necessary to ensure that viable projects are developed and maintained. The Department will use this information to determine if properties meet HUD requirements with respect to development, operation and/or asset management, as well as ensuring the continued marketability of the properties. Response to this request for information is required in order to receive the benefits to be derived. This agency may not collect this information, and you are not required to complete this form unless it displays a currently valid OMB control number. No confidentiality is assured.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

(To Be Submitted on Lender's Letterhead)

~~OHHCF Underwriter's~~OHP Closing Coordinator's Name

Address

SUBJECT: Refund Overpayment of Firm Application Exam Fee

Project Name

Project Address

Project Number

~~Lender's Tax Identification Number~~

Dear ~~OHHCF Underwriter's~~OHP Closer's Name,

- Describe reason for refund (i.e. interest rate decreased, resulting in a smaller Mortgage amount, and therefore a smaller Exam Fee), including identification of Firm Commitment Amendment related to changes.
- Amount of FHA Exam Fee collected

- Amount of new FHA Exam Fee
- Balance/difference to be refunded
- Lender's address
- Lender's Tax Identification Number

Information for ACH Deposit:

Bank Account Number

ABA Number

Bank Account Type (Checking/Savings)

Contact Name

Contact Number

Sincerely,

Lender Contact Name and Title